Job Description: Interim General Manager – Kahkewistahaw Gas and Convenience Store (KGCS) 9-Month Term

Date Posted: August 28th, 2026

Application Deadline: September 9th, 2026

Organization: Kahkewistahaw Gas and Convenience (KGCS)

Location: Yorkton

Reports to: Chief Executive Officer or Director of Operations

Job Type: Full-Time, Salaried Position, 9-Month Term

About KGCS: Kahkewistahaw Gas and Convenience Stores (KGCS) are community-owned retail operations located in Yorkton and Saskatoon, Saskatchewan. These entities serve as both a frontline economic driver and community-serving business for Kahkewistahaw First Nation. The stores are recognized for its strong, supportive team culture, which is highlighted as a key reason customers continue to choose KGCS.

Position Overview:

The Interim General Manager (GM) is responsible for the overall leadership, performance, and operational success of KGCS. This role ensures the business operates efficiently, safely, and profitably while upholding Kahkewistahaw First Nation values, delivering excellent customer service, and supporting a positive workplace culture. The GM leads day-to-day operations, financial management, staffing, strategic direction, inventory control, and community relations. They work closely with KEMC leadership to implement strategic direction, meet performance targets, and contribute to long-term sustainability and growth.

Qualifications and Requirements

- Minimum 3-5 years of management experience in retail, fuel, or a related field.
- Post-secondary education in business admin, management, or related discipline is an asset.
- Experience working with First Nations organizations is an asset.
- Valid Saskatchewan Class 5 Driver's License and have access to a reliable vehicle.

Knowledge, Skills and Abilities

- Strong leadership, communication, and interpersonal skills.
- Proven ability to manage budgets, financial reporting, and operational performance.
- Knowledge of inventory systems, point-of-sale operations, and cash management.
- Ability to problem-solve, make decisions, and manage competing priorities.
- High level of professionalism, integrity, and accountability.
- Ability to work flexible hours, including evenings and weekends as required.
- Ability to monitor and enforce policies and procedures.
- Skilled at written and verbal communication.

Why Join KGCS/KEMC?

This is an opportunity to play a meaningful role in driving economic growth that benefits the Kahkewistahâw First Nation community. As an Interim General Manager, you'll work in a dynamic, mission-driven environment, collaborating with a passionate team dedicated to supporting Indigenous-led economic success. Competitive compensation and benefits package is in accordance to KEMC structure and with consideration of qualifications and experience. KGCS provides a comprehensive and competitive benefits package commensurate with experience.

Application Process:

Please submit a cover letter and resume to: bthomas@kemcdevelopments.com by September 9, 2026.

To find out more about KGCS/KEMC, visit: www.kemcdevelopments.com